

DAILY PLANET

ALL THE NEWS THAT FITS

Friday, March 24

2000

Project leadership program April 3-7 in Huntsville

A project leadership program on integrating management tasks and processes will be April 3-7 in Huntsville. To attend, send Marshall Form 4280 to Renee Higgins, CD20, by close of business Wednesday. For more information, call Higgins at 544-8864.

**Order Earth Day T-shirts on the Web at:
<http://ntf-1.msfc.nasa.gov/earthday.nsf/order>**

Volunteer for Marshall Open House through 'Inside Marshall' Web site

'Lunch & Learn' on women's history set Monday

Dr. Emily Walker Cook will discuss perspectives in women's history during a "lunch and learn" session from 11 a.m.-12:30 p.m. Monday in Bldg. 4200, room G-13. Cook received a doctorate in history from Vanderbilt University in Nashville, Tenn., with emphasis on women and public policy. Pizza and drink will be furnished.

Basic records management course set April 26-27

Training for civil service records liaison officers will be held from 8:30 a.m.-4:30 p.m. April 26-27 in Bldg. 4200, room G13. The course covers basic principles and practices; creation of records; and how to appropriately identify, categorize, maintain, schedule and disposition records. To attend, submit a Marshall Form 59 to Francee Logston, CD20.

Palm Pilots don't just fly away!